

# EMPLOYMENT VERIFICATION

THIS SECTION TO BE COMPLETED AND EXECUTED BY TENANT

TO: (Name & address of employer)

Date:

RE:

PrintApplicant/Tenant Name

Social Security Number

Unit # (ifassigned)

I hereby authorize the release of my employment information.

Signature of Applicant/Tenant

Date

The individual named directly above has applied for a home in which the landlord requires verification of income. The information provided will remain confidential to satisfaction of that stated purpose only. Your prompt response is crucial and greatly appreciated.

Return Form To:

Newhouse Alliance Corp  
Fax: 470-906-0401  
manager@newhousealliance.com

THIS SECTION TO BE COMPLETED BY EMPLOYER

Employee Name: Presently

Job Title:

Employed: Currently Yes No\_\_\_\_ Start Date Last Day of Employment

Wages/Salary:\$ \_\_\_\_\_ (circleone) hourly weekly bi-weekly semi-monthly monthly yearly other

Average # of regular hours per week: Year-to-date earnings: \$ through \_\_\_\_/\_\_\_\_/\_\_\_\_

Overtime Rate: \$ \_\_\_\_\_ per hour Average # of overtime hours per week:

Shift Differential Rate: \$ \_\_\_\_\_ per hour Average # of shift differential hours per week:

Commissions, bonuses, tips, other: \$ \_\_\_\_\_ (circleone) hourly weekly bi-weekly semi-monthly monthly yearly other

List any anticipated change in the employee's rate of pay within the next 12 months: \_\_\_\_\_ Effective date:

If the employee's work is seasonal or sporadic, please indicate the layoff period(s)

Additional remarks:

Employer's Signature

Employer's Printed Name

Date

Employer'sTitle

Employer [Company] Name and Address

Phone #

Fax #

E-mail

**NOTE:** Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.